

Kalapana Seaview Estates Community Association  
RR2 Box 4537, Pahoia, HI 96778  
February 3, 2015 BOD Meeting Minutes

Draft Minutes

**1. Call to Order:** 3:07pm by Athena Peanut, President.

**Board of Directors Present:** Athena Peanut, Jeanmarie Theine, Randall Shipp, Daniel Levy, Kelly Finn, Kevin Sulgit.

**Members Present:** Patti Lightcap, John DuBois, Vicky Chrisholm, James McRae, Gary Polinsky, Jack Hash, Rose Jeranium, Garry Hoffeld, David Hoffeld, and Pamela Sue Porter,

**Motion:** by Jeanmarie, 2<sup>nd</sup> by Athena to have John DuBois facilitate the meeting.

**Vote:** 5-yes, 0-no, 1-abstention by Kevin - Motion Carries.

**B. Additions/Corrections to Agenda:** Add utility commission response letter under old business

**C. Announcements:** No announcements.

**2. Treasurer's Report:**

As of January 31, 2015

Bank of Hawaii checking balance	\$25,560.93
ING Savings balance	\$47,704.78
Total Balance of	\$73,265.71

Checks spent for January total \$1,498.50. Deposits made for January total \$3,095.00 See attached for details.

**Motion:** by Kelly, 2<sup>nd</sup> by Randall to pay outstanding receipts from holiday dinner.

**Vote:** 5-yes, 0-no, 1-abstention by Daniel - Motion Carries.

**3. January Minutes:** January minutes were read and corrected.

**Motion:** by Randall, 2<sup>nd</sup> by Jeanmarie to approve minutes as corrected.

**Vote:** Unanimous - Motion Carries

**4. Clerk's Report:**

**A. Website:** Need bios from Athena, Kevin and Kelly. Daniel has found a way to mark proof of authenticity of document. This will prevent any documents from being altered. Kevin and Kelly will contact Ushi to get a list of rules and responsibilities to transfer to new board members holding position.

**B. Mailboxes:** New boxes are numbered. Kelly will send letter to box holders that we have questions about address in order to update information.

**5. Resident Concerns:**

**A.** Jacky is concerned about carpenter bees in the wood protecting the mailboxes.

**B.** Sunday park concerns and people camping in the park.

**6. Committee Reports:**

**A Parks:**

**1.Bathroom: Motion:** by Randall, 2<sup>nd</sup> by Daniel to put on website and front bulletin board that we are replacing the 10,000 gallon water catchment tank with cover and will accept bids until March 1<sup>st</sup> or bring to March 3<sup>rd</sup> meeting.

**Vote:** Unanimous - Motion Carries

**2.Security Door:** Randall has not yet purchased. Will get with David Hoffeld and

purchase door..

**3. Department of Health Letter:** Need to clean up park of any human waste. Kelly will clean front park. Randall will call Dept. of Health in regards to letter stating the association could be fine up to \$100.00 per day if human waste is not cleaned.

**B. Disaster Relief:** Nothing new. Remove from agenda.

## **7. Old Business:**

**A. Lawsuits:** The first indemnification lawsuit has ended and the judge will make his decision by February 6, 2015. The suit against Kevin should also be finished due to witness statements. This suit should hopefully be dismissed.

**B. Insurance:** Kelly has copy and Daniel will put a copy on website.

**C. Landscape Plan for Front Park:** Randall will contact landscape architects for bids. Also, this will be put on website. To be discussed at annual meeting.

**D. Newsletter:** Daniel will help with the layout. Need self nomination from anyone wishing to be on the board, 100 words or less. Deadline is Feb. 27, 2015.

**Motion:** by Kelly, 2<sup>nd</sup> by Athena to fund 2015 newsletter and postage for mailing up to a \$1500.00 max. **Vote:** Unanimous - Motion Carries.

Kevin left meeting at 4:45pm.

**E. Security for Parks: Motion:** by Kelly, 2<sup>nd</sup> by Jeanmarie to purchase 4 more park rules signs and add "No Overnight Parking". to spend no more then \$400.00.

**Vote:** Unanimous - Motion Carries.

**F. Utilities Commission Letter:** This was a response to a letter that Kelly wrote regarding lower Puna having to pay a substantially larger fee then the rest of the state to hook up to a grid tie system. Letter has a link and will post on website.

## **8. New Business:**

**A. Open BOD Seat:** No takers. Seat is still open.

**B. Playground:** David and Garry Hoffeld came to the Board with a proposal to build a new playground. This will contain 1 slide, 2 swings, 1 kiddy swing, pull up bar, rope swing and a rock climbing block. Total to be \$4,378.50, with 50% down and 50% upon completion.

The hard plastic sets that the board was looking into were substantially more around \$12,000.00 and up.

**Motion:** by Daniel, 2<sup>nd</sup> by Randall to accept David and Garry's proposal for the new playground set. **Vote:** Unanimous - Motion Carries.

**Motion:** by Daniel, 2<sup>nd</sup> by Kelly to purchase 2 handicap parking signs to be installed by the bathrooms. **Vote:** Unanimous - Motion Carries.

**8. Next BOD Meeting:** Next meeting is Tuesday, March 3, 2015 at 3:00pm at the pavilion.

**7. Adjournment: Motion:** by Jeanmarie, 2<sup>nd</sup> by Daniel, to adjourn meeting at 5:59pm.

**Vote:** Unanimous - motion carries.

Minutes submitted by Patti Lightcap

