

Kalapana Seaview Estates Community Association  
RR2 Box 4537, Pahoia, HI 96778  
April 7, 2015 BOD Meeting Minutes  
Final Minutes

**1. Call to Order:** 3.15pm by Randall Shipp, Vice President.

**Board of Directors Present:** Jeanmarie Theine, Randall Shipp, Daniel Levy, Kelly Finn.

**Members Present:** Patti Lightcap, John DuBois, Annabelle Nelson, Wade Bauer, Elizabeth Rossetti, Jack Hash, Frank Gilbert, Paula Tissot, Jackie Symonds, David Hofffeld,

**Motion:** by Kelly, 2<sup>nd</sup> by Jeanmarie, to have John DuBois facilitate the meeting.

**Vote:** Unanimous - Motion Carries.

**A. Additions/Corrections to Agenda:** Were made.

**B. Announcements:**

1. Neighborhood Watch update - see attached.

**Motion:** by Danial, 2<sup>nd</sup> by Randall to move 8B Permaculture Demonstration to after announcements. **Vote:** Unanimous - Motion Carries

**2. Treasurer's Report:**

As of March 31, 2015

Bank of Hawaii checking balance	\$19,388.61
ING Savings balance	\$47,896.58
Total Balance of	\$67,285.19

Checks spent for March total \$2657.16. No deposits made in March. See attached for details.

**Motion:** by Jeanmarie, 2<sup>nd</sup> Daniel to pay River Rogers in amount of \$63.54 for purchase of recorder. **Vote:** Unanimous - Motion Carries

**Motion:** by Kelly, 2<sup>nd</sup> by Randall to send out letters to people that are in arrears in their dues in an attempt to receive the money. Also to inform them that they may lose their mailboxes in past dues are not paid.

**Vote:** Unanimous - Motion Carries

**3. March Minutes:** March minutes were read and corrected.

**Motion:** by Randall, 2<sup>nd</sup> by Jeanmarie to approve March minutes as corrected.

**Vote:** Unanimous - Motion Carries

**4. Clerk's Report:**

**A. Website:** Nothing new.

**B. Mailboxes:** Nothing New

**5. Resident Concerns:** Annabelle Nelson would like to see more sports areas available in the west upper park. She suggest a basket ball court, tennis, hand ball, etc.

**6. Committee Report:**

**A Parks:** Randall to get with Kevin about the signs for the park.

**1.Bathroom:** Still in progress

**2.Security Door:** Still in progress

**7. Old Business:**

**A. Lawsuits:** Tabled

**B. Playground:** On schedule to be installed by AGM.

**C. Landscape Plan for Front Park:**

Randall has contact every landscape architect he could find on the island. Lenard Bissel Associates is the only one to reply and will have a bid and proposal by the AGM.

**D. 2015 Newsletter and AGM:**

The 2015 newsletter has been sent out.

**Motion:** by Daniel, 2<sup>nd</sup> by Randall to purchase a new recorder and batteries, funds not to exceed \$100.00. **Vote:** Unanimous - Motion Carries

**Motion:** by Jeanmarie, 2<sup>nd</sup> by Kelly to order pizza for the food for the AGM also to purchase drinks and ice. Funding for the AGM food is up to \$400.00.

**Vote:** 3-yes, 0-no, 1-abstention by Daniel - Motion Carries

**E. Security for Park:** Kelly will contact Michael Weeks .

**8. New Business:**

**A. Audit:** Randall and Patti to get quotes.

**Motion:** by Kelly, 2<sup>nd</sup> by Jeanmarie to get quotes for the audit for one year and two years.

**Vote:** Unanimous - Motion Carries.

**B. Permaculture Demonstration:**

Wade Bauer who teaches permaculture and is currently working with the University of Hawaii Hilo is going to come up with a plan for an edible garden for the perimeter of the upper parks. His proposal will be in phases, include classes and maintenance for 1 year.

**C. Work Party:** No work party schedule for April.

**9. Next BOD Meeting:** The next monthly board meeting will be Tuesday May 5, 2015 at 3:00pm at the pavilion.

**10. Adjournment: Motion:** by Jeanmarie, 2<sup>nd</sup> by Randall, to adjourn meeting at 6:06pm.

**Vote:** Unanimous - motion carries.

Minutes submitted by Patti Lightcap